

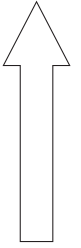
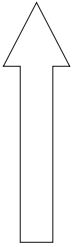
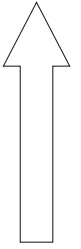
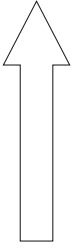


# AUSTRALASIAN INSTITUTE OF CHARTERED LOSS ADJUSTERS

ABN 18 074 804 167

## AICLA LOSS ADJUSTING QUALIFICATIONS AND CAREER PATHWAY

Status	Qualifications	Post Nominals	Typical position and work activities	
<b>Fellow</b> Chartered Loss Adjuster	<b>A</b> <ul style="list-style-type: none"> <li>Associate of AICLA for 5 years</li> <li>ANZIIF fellowship or university degree</li> <li>10 years experience as a loss adjuster</li> </ul> <b>OR B</b> <ul style="list-style-type: none"> <li>Associate of AICLA for 10 years</li> <li>15 years experience as a loss adjuster</li> <li>May use designation “<b>Chartered Loss Adjuster</b>”</li> </ul>	<b>FCLA</b>	<ul style="list-style-type: none"> <li>Manager/ Senior Executive</li> <li>Specialist Loss Adjuster</li> <li>Able to handle large and complex claims</li> </ul>	<b>SENIOR</b>
<b>Associate</b> Chartered Loss Adjuster	<b>A</b> <ul style="list-style-type: none"> <li>Completed 8 modules, LA501, 502, 503, 504, 505, 506 and any two modules from LA507 to 511 with at least 6 by examinations from the ANZIIF Diploma of Loss Adjusting course</li> <li>Serve as a practising Loss Adjuster for 5 years and serve as a member of Institute for 12 months</li> </ul> <b>OR B</b> <ul style="list-style-type: none"> <li>Holds a Diploma of Loss Adjusting substantially awarded by RPL</li> <li>Satisfies the assessment of AICLA Professional Standards Committee</li> <li>Has served as a practising loss adjuster for 15 years and</li> <li>Serve as a member of the institute for 3 years</li> <li>May use designation “<b>Chartered Loss Adjuster</b>”</li> </ul>	<b>ACLA</b>	<ul style="list-style-type: none"> <li>Executive Team Member</li> <li>Branch Manager</li> <li>Senior Loss Adjuster</li> <li>Involved in medium to large claims</li> </ul>	<b>QUALIFIED</b>
<b>Affiliate</b>	<b>A</b> <ul style="list-style-type: none"> <li>Certificate in Loss Adjusting Practice - 4 Modules by examination               <ul style="list-style-type: none"> <li>* LA501 Introduction to Loss Adjusting</li> <li>* LA502 Loss Adjusting Practice</li> <li>* LA503 Property and Casualty Loss Adjustment</li> <li>* LA504 Loss Adjusting Law and Regulation</li> </ul> </li> </ul> <b>OR B</b> <ul style="list-style-type: none"> <li>Has satisfied the conditions to be awarded the Diploma of Loss Adjusters by Recognition of Prior Learning (RPL)</li> <li>Has served as a practicing loss adjuster for 5 years</li> </ul> <b>OR C</b> <ul style="list-style-type: none"> <li>Has a minimum of a degree in Law, Engineering, Accountancy or other specialised discipline, and</li> <li>Has a minimum of 15 years experience in loss adjusting and at least 5 years as a manager or in a mentoring role, and</li> <li>Provides written recommendation from the accredited loss adjusting professional body in his/her country</li> <li>If used must state on business cards and letterhead “<b>Affiliate member of AICLA</b>”</li> </ul>	<b>AICLA (Aff)</b>	<ul style="list-style-type: none"> <li>Team Leader</li> <li>Loss Adjuster</li> <li>Involved in small to medium claims</li> </ul>	<b>INTERMEDIATE</b>
<b>Provisional</b>	<ul style="list-style-type: none"> <li>Complete application</li> <li>Practising as a loss adjuster</li> <li>Complete LA501 Introduction to Loss Adjusting within 6 months of joining AICLA</li> <li>Complete 4 Modules in Certificate in Loss Adjusting Practice within 3 years of joining AICLA</li> <li>If used must state on business cards and letterhead “<b>Provisional member of AICLA</b>”</li> </ul>	<b>N/A</b>	<ul style="list-style-type: none"> <li>Trainee Loss Adjuster</li> <li>Often has background in insurance or other discipline</li> <li>Work generally supervised by an experienced loss adjuster</li> </ul>	<b>STARTING OUT</b>



**Full details** of criteria for each class of membership is contained on the **Qualifications and Rights for Classes of Membership** available at [www.aicla.org](http://www.aicla.org). **Elevation to all classes requires CPD** (Continuing Professional Development) accreditation.

The most highly qualified members of AICLA are **Fellows** and **Associates** who may use the term **Chartered Loss Adjuster**. These members have specific loss adjusting qualifications and broad experience in the profession. **Provisional** membership is the entry level and these members are expected within three years of joining the Institute to progress to the level of **Affiliate**. **Information on the Diploma of Loss Adjusting is available at [www.theinstitute.com.au](http://www.theinstitute.com.au)**.



**Australasian Institute of  
Chartered Loss Adjusters**  
ABN: 18 074 804 167

Chief Executive:  
Tony Libke  
GPO Box 1705, Brisbane Qld  
Australia 4001

Registered office:  
2nd Floor  
190 Edward Street, Brisbane Qld  
Australia 4000

Phone: +61 7 3229 6663  
Fax: +61 7 3221 7267  
Email: [adminoffice@aicla.org](mailto:adminoffice@aicla.org)  
[www.aicla.org](http://www.aicla.org)